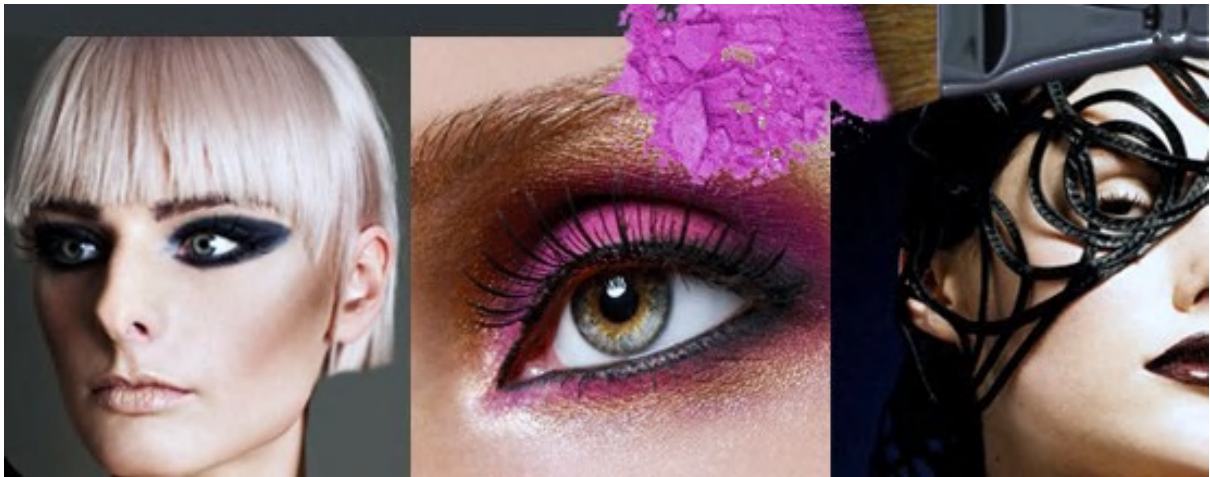




LARSHAR COLLEGE OF BEAUTE & HAIR

NATIONALLY RECOGNISED QUALIFICATIONS



High School

Programs

About the High School Programs

LârShar College of Beauté & Hair offers high school learners from year 10 (must be turning 15 throughout the year), and Year 11 & 12 the opportunity to study Hairdressing and Beauty through VET (vocational education and training) programs in preparation for further study and to gain qualifications to enter the workplace.

Learners can attend LârShar College one day a week during school over one or two years depending on the program they have chosen. Learner numbers are capped to ensure optimal learning time with the educators.

The benefits of High School Programs

By participating in LârShar College's high school programs, the learners have the opportunity to:

- ∞ Gain credit points towards the Queensland Certificate of Education (QCE)
- ∞ Receive direct entry into further programs upon successful completion of high school
- ∞ Gain credits for a diploma program or university studies
- ∞ Learn from qualified educators with current industry knowledge and involvement
- ∞ Gain employability skills relevant to their chosen career path

The cost involved

Learners involved in a nationally accredited VET qualification at LârShar College pay a discounted program fee. The costs vary according to the learners chosen program and previous outcomes achieved relevant to the program.

There is a once of administration fee of \$75.00

Learner ID card \$12.00

If hairdressing is your chosen path a text book is required \$122.85

Requirements

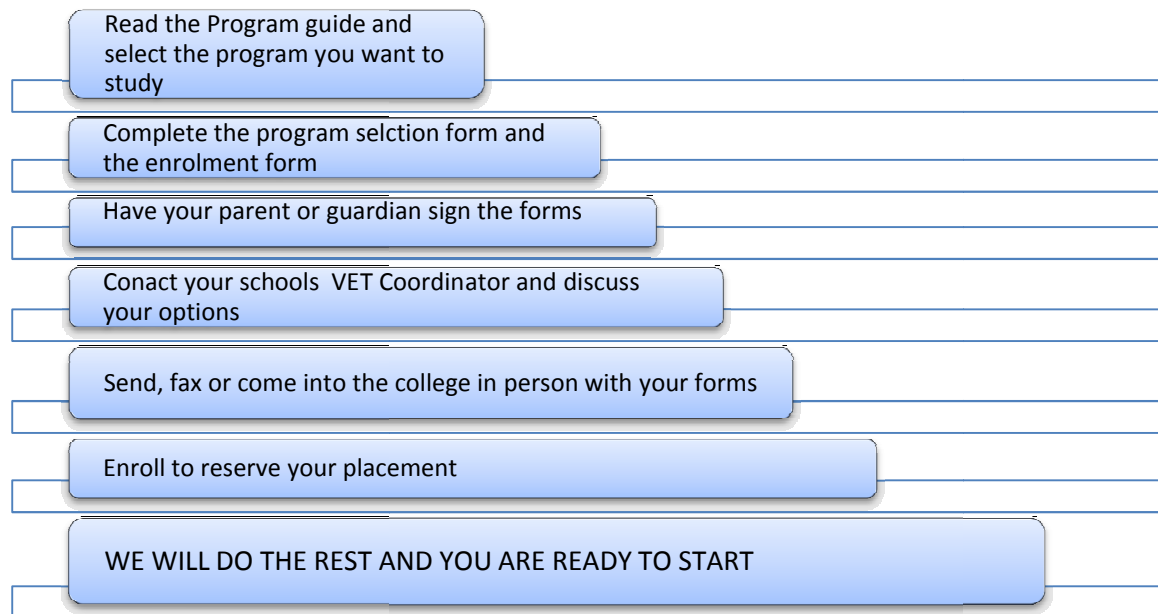
The minimum age of acceptance is year 10 (turning 15) the year of enrollment.

Learners must remain enrolled in, and attend, a school throughout the duration of the program, if the learner leaves school they will be deemed as an open learner and full fees will apply.

Learners may enroll in only on program at a time.

Learners must abide by the colleges rules and regulations as set out in the induction manual.

How do I apply?



Queensland School Terms 2011

Term 1 24 January – 15 April 2011
Term 2 6 April – 24 June 2011
Term 3 11 July – 16 September 2011
Term 4 3 October - 9 December 2001

LârShar College

Term 1 31 January – 15 April 2011
Term 2 6 April – 24 June 2011
Term 3 11 July – 16 September 2011
Term 4 3 October - 9 December 2001

Location of College:
3 /38 Tank Street
Gladstone QLD 4680

Supporting Learners

LârShar College is happy to work with schools to include all students where possible. However, for learners requiring support services, the primary responsibility lies with the school.

The enrolment form has a section for learners to indicate if they require learning support. The educators at LârShar will endeavour to work with the schools to make arrangements for each individual learner.

Responsibilities

Educators provide students with information regarding classes and due dates for assessments.

These regulations are to be followed

- ∞ If the learner is unable to attend class, they are to contact the college to advise of their absence. Under no circumstances are the learners to get friends to ring or facebook or text the college, it must be a personal call. **All attendances are reported to the schools**

- ∞ If a learner knows in advance that they will be absent on their day of college, they are advised to let the college know as soon as possible.

- ∞ It is the learners responsibility to be up to date with all work, as this is an adult learning environment

- ∞ Learners are to contact the school VET Coordinator of any changed circumstances, such as a change from one program to another, if they are withdrawing from a program

Dress Code

All learners that attend LârShar College are expected to wear the appropriate uniform for their chosen study path. Polo shirts can be purchased from Everything Uniform in Auckland Street Gladstone.

- ∞ Hairdressing – Black polo shirt with LârShar college logo and student name which can be purchased from “Everything Uniform”
- ∞ Beauty - Hot Pink polo shirt LârShar college logo and student name which can be purchased from “Everything Uniform”
- ∞ Black pants, skirt or long dress, shorts are acceptable for both hairdressing and Beauty
- ∞ Closed in dress shoes (work place health and safety requirements) Jogges or sandals are not acceptable and wearing high heels is inadvisable as students can be standing for long periods completing practical activities
- ∞ Hair is to be tied back if long otherwise neat and tidy
- ∞ Make-up is optional but learner must be well presented.

*Clothing that is not acceptable includes tank tops, midriff tops, singlet, clothing with offensive writing or images, thongs, scuffs or slip on shoes.

Any lower half clothing that is above the knee requires the learner to wear either tights or stockings underneath

Stationary requirements

Learners are required to have the following stationary:

Pens, Correction Fluid, Writing Pad, Ruler, Scissors, Glue, Stapler

More Information contact

Hairdressing
Larisa Dobbrick
Ph: 0749722906

Beauty
Sharron Ward
Ph: 0749722906

larshar@bigpond.com

WRH20109 Certificate II in Hairdressing

Offered to Year 10 -12

At this level of hairdressing duties include performing a limited range of hairdressing tasks, interacting with customers and providing customer service, following workplace safety procedures, demonstrating effective hairdressing environment work practices, providing assistance to colleagues, shampooing, temporary colour application and removal, braiding, drying hair to shape and developing hairdressing industry knowledge.

This qualification has a pathway that can lead to a Certificate III in Hairdressing (apprenticeship)

Duration:

1 year part time, 1 day a week

Costs:

Program costs (contact the college for price list)

Administration fee \$75.00

Learner ID Card \$12.00

Text book \$122.85

QCE credit points:

4 points

Check with your school for confirmation of QCE points awarded for your individual study plan

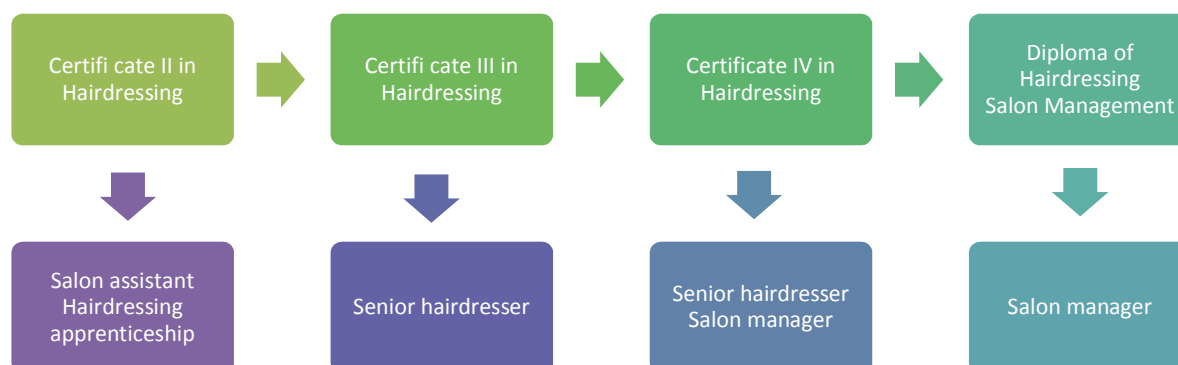
Units:

13 units:

10 core, 3 elective

CORE UNITS	COMPETENCIES
SIRXOHS001A	Apply safe working practices
WRHCS201A	Prepare clients for salon services
SIRXCO001A	Communicate in the workplace
WRHCS202A	Maintain tools and equipment
WRHCS204A	Maintain and organise work areas
WRHCS205A	Follow personal health and safety routines at work
SIRXIND001A	Work effectively in a retail environment
WRHCS206A	Perform head, neck and shoulder massage
WRHCS207A	Dry hair to shape
WRHCS207A	Develop hairdressing industry knowledge
Elective Units	
WRHHD202A	Apply single two and three strand braiding techniques
WRHCL201A	Apply temporary hair colour and remove residual colour products
WRHWP201A	Assist colleagues providing multiple salon services as team member

Pathways:



WRH30109 Certificate III in Hairdressing

Offered only to Year 11 and 12

At this level of hairdressing duties include performing a range of hairdressing practical tasks, interacting with customers and providing customer service, following workplace safety procedures, demonstrating effective hairdressing environment work practices, providing assistance to colleagues and developing hairdressing industry knowledge.

This qualification has a pathway that can lead to WRH50109 Diploma in Hairdressing Salon Management.

Duration:

2 years part time, 1 day a week while at school with completion after school

Costs:

Program costs (contact the college for price list)

Administration fee	\$75.00
Learner ID Card	\$12.00
Text book	\$122.85

QCE credit points:

4 points

Check with your school for confirmation of QCE points awarded for your individual study plan

Units:

29 units:

23 core, 6 elective

Pathways:



CORE UNITS	COMPETENCIES
SIBXCCS201A	Conduct financial transactions
WRBCS203B	Provide service to clients
WRHCL302B	Colour and lighten hair
WRHCL303B	Design and perform full and partial highlighting techniques
WRHCL304A	Perform colour correction
WRHCR302B	Perform chemical curling and volumising services
WRHCR303B	Perform chemical straightening and relaxing services
WRHCS201B	Prepare clients for salon services
WRHCS202B	Maintain tools and equipment
WRHCS204A	Maintain and organise work area
WRHCS205A	Follow personal health and safety routines at work
WRHHC301A	Design haircut structures
WRHHC302A	Apply one length/solid haircut structures
WRHHC304A	Apply layered haircut structures
WRHHC305A	Apply over-comb techniques
WRHHD303A	Design and apply short to medium-length hair design finishes
WRHHS301A	Apply the principles of hairdressing science
WRHHS302A	Consult with clients and treat hair and scalp conditions
SIRXCOM001A	Communicate in the workplace
SIRXIND001A	Work effectively in a retail environment
SIRKOHS001A	Apply safe working practices
SORKSS001A	Sell products and services
WRHHC303A	Apply graduated haircut structures
Elective units	
WRHHC306B	Combine hair structures on women
WRHHC307B	Combine haircut structures for traditional and classic designs on men
WRHHC308B	Design and maintain beards and moustaches
WRRS2B	Advise on products and services
WRHHD304A	Design and apply long hair design finishes
WRHHD202A	Apply single, two and three strand braiding techniques
WRHWP302A	Operate effectively as a hairdresser in a salon work team

Contact the college for more information on this career path

Ph: 0749722906 or larshar@bigpond.com

SIB 20110 Certificate II in Retail Make-up and Skin Care

Offered to Year 10 and Year 11 & 12

Certificate II in Retail Cosmetic Services has been designed as a standard entry level qualification for the Beauty industry. It applies to developing the skills and knowledge to begin a career in the Beauty industry. It involves communicating in the workplace, performing routine salon/store functions, demonstrating skin care products and designing and applying make-up.

There are no pre-requisites for entry to this qualification

Duration:

1 Year part time, 1 day a week

Costs:

Program costs (contact the college for price list)

Administration fee \$75.00
Learner ID Card \$12.00

CORE UNITS	COMPETENCIES
SIBFAS201A	Demonstrate retail skin care products
SIBXCCS201A	Conduct financial transactions
SIRXCLM001A	Organise and maintain work areas
SIRXCOM001A	Communicate in the workplace
SIBXFAS201A	Design and apply make-up
SIRXIND001A	Work effectively in a retail environment
SIRXMER001A	Merchandise products
SIRXOHS001A	Apply safe working practices
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services
SIRXSLS001A	Sell products and services
SIBXCCS202A	Provide service to clients
SIBXFAS202A	Design and apply make-up for photography
SIRXINV001A	Perform stock control procedures
SIBBRES201A	Research and apply beauty industry information
SIBBSKS201A	Pierce ears

QCE credit points:

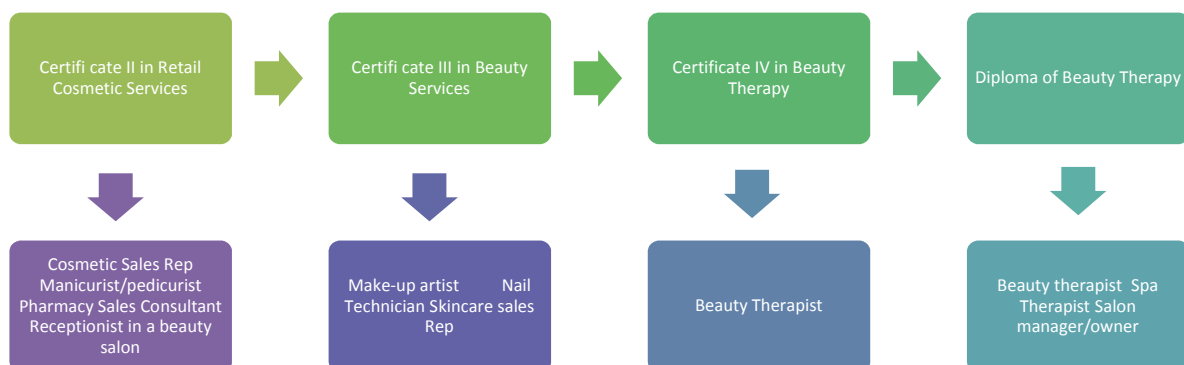
4 points

Check with your school for confirmation of QCE points awarded for your individual study plan

Units:

15units:
10 core, 5 elective

Pathways:



SIB30110 Certificate III in Beauty Services

Offered to Year 11 & 12

Certificate III in Beauty Services has been designed to develop the skills and knowledge of those employees who wish to be employed as a beauty practitioner in a salon with limited supervision, ensuring a safe working environment, providing treatments, including lash and brow treatment and temporary epilation. There are no pre-requisites for this qualification

Duration:

2 Years part time, 1 day a week

Costs:

Program costs (contact the college for price list)

Administration fee \$75.00
Learner ID Card \$12.00

QCE credit points:

4 points

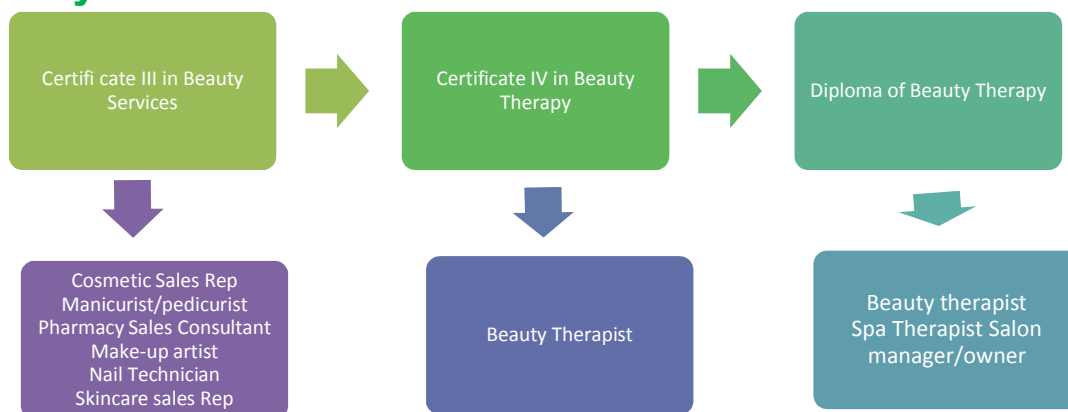
Check with your school for confirmation of QCE points awarded for your individual study plan

Units:

20units:

9 core, 11 elective

Pathways:



CORE UNITS	COMPETENCIES
SIBBCCS301A	Apply the principles of skin biology to beauty treatments
SIBBRES201A	Research and apply beauty industry information
SIBXCCS201A	Conduct financial transactions
SIBXCCS202A	Provide service to clients
SIRXCLM001A	Organise and maintain work areas
SIRXCOM001A	Communicate in the workplace
SIRXIND001A	Work effectively in a retail environment
SIRXOHS001A	Apply safe working practices
SIRXSLS001A	Sell products and services
Elective Units	
SIBBFAS201A	Demonstrate retail skin care products
SIBBFAS302A	Provide lash and brow treatments*
SIBBFAS303A	Design and apply remedial camouflage make-up*
SIBXFAS201A	Design and apply make-up *
SIBXFAS202A	Design and apply make-up for photography
SIBBCCS302A	Advise on beauty services
SIBBHRS301A	Perform waxing treatments *
SIRXMER001A	Merchandise products
SIBBNLS201A	Work in a nail services framework
SIBBNLS202A	Provide manicure and pedicure services *
SIBBSKS201A	Pierce ears *

ENROLMENT FORM

SURNAME:

GIVEN NAMES

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DATE OF BIRTH

/	/	
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SEX: MALE

FEMALE

POSTAL ADDRESS

SUBURB

STATE

POST CODE

EMAIL ADDRESS

PHONE:

MOBILE:

PERSONAL DETAILS

NEXT OF KIN (Emergency Contact)	PHONE :
DO YOU HAVE ANY MEDICAL CONDITIONS OR SPECIAL NEEDS	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes please provide details	
DRIVERS LICENCE NO.	STATE ISSUED
COUNTRY OF BIRTH:	
ARE YOU OF ABORIGINAL/TORRES STRAIT ISLANDER ORIGIN?	YES NO

LEVEL OF EDUCATION

NAME OF SECONDARY SCHOOL:		
PLEASE TICK YEAR OF COMPLETION		
JUNIOR YEAR 10	<input type="checkbox"/>	YEAR OF COMPLETION
SENIOR YEAR 11	<input type="checkbox"/>	YEAR OF COMPLETION
YEAR 12	<input type="checkbox"/>	YEAR OF COMPLETION
LUI NUMBER:		
CERTIFICATE QUALIFICATION:		YEAR ACHIEVED
TRADE QUALIFICATION:		YEAR ACHIEVED
TERTIARY EDUCATION:		YEAR ACHIEVED

PROGRAM DETAILS

NAME OF PROGRAM:	
PROGRAM CODE:	

INDIVIDUAL UNITS OF COMPETENCIES	
e.g. WRRLP1B	APPLY SAFE WORKING PRACTICES

ARE YOU APPLYING FOR RECOGNITION OF PRIOR LEARNING (RPL)

YES NO

If yes an educator will contact you soon regarding you RPL kit

STUDENT DECLARATION (PLEASE READ CAREFULLY)

- I agree to abide by the rules and policies of LârShar college of Beauté & hair
- I confirm the accuracy of the information provided

IF UNDER THE AGE OF 18 YEARS, THIS FORM MUST BE SIGNED BY A PARENT/GUARDIAN TO COMPLETE THIS ENROLMENT.

STUDENTS SIGNATURE:

DATE: / /

PARENT/GUARDIAN'S SIGNATURE:

DATE:

/ /

(IF STUDENT UNDER 18 YEARS)

PAYMENT OPTIONS

- CASH PAYMNET PLAN EFTPOS /CREDIT CARD
 DIRECT DEBIT PHONE ENROLMENT

(Contact LârShar for bank details ph: 07 49 78 5089)

CARDHOLDER'S NAME

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Card number

□□□□/ □□□□/ □□□□ /□□□□

Expiry date

□□/□□

card holder's signature

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Amount

\$

Office use only:

PLACE LEARNER NUMBER HERE

VERIFIED BY _____

DATE: _____

Learner Acknowledgement of Induction Manual

Please complete the following form and **send back** to LârShar College

NAME _____

ADDRESS _____

EMAIL _____

PROGRAM DETAILS

PROGRAM CODE _____

PROGRAM NAME _____

Have you had Language, Literacy and Numeracy (LL&N) help for previous studies Yes No

Do you feel that you require Language, Literacy and Numeracy (LL&N) help for this program Yes No

I _____ am acknowledging that I have received and understand the Policies and Procedures of LârShar College's Induction Manual.

SIGNATURE _____

DATE _____

Office use

Date received:

Student Name:

Student Number:

Verified by: